**AGREEMENT between the UNIVERSITY OF FRIBOURG and the partner university**

Considering:

1. That the University of Fribourg, Switzerland, and the partner university, have areas of common interest and similar academic goals in teaching;
2. That both Institutions are interested in establishing links to strengthen this area of common interest;

In accordance with the foregoing it has been decided to establish a

**STUDENT MOBILITY** **AGREEMENT**

between the two institutions who, therefore, agree to the following conditions of exchange:

The Faculties/Departments involved in the exchange are: faculties/departments involved

Conditions of the exchange

1. All student exchanges must operate within the existing guidelines and regulations of exchange of the two contracting institutions.
2. Student exchanges are based on the principle of reciprocity and are normally limited to no more than max number of students students per academic year. A comparable number of students from each institution will be exchanged over the term of this agreement. The number of exchange students will be adjusted every academic year, except in case of an agreement between the two parties, in order to maintain a reasonable balance in the exchange.
3. The exchange student will be nominated by one institution and subject to acceptance by the other institution. The receiving institution reserves the right to approve all applications.

It is anticipated that students be in good academic standing at their home institution. They must have successfully completed a minimum of one year of full-time study and satisfy the prerequisites established for the specific courses or programs in which they are enrolled.

1. Each institution is expected to select only exchange students who possess the language skills required for completion of their classes in the host institution. The sending institution is responsible for verifying the language proficiency of their outgoing students. According to the host institution’s regulations, a language proficiency test may be required.
2. Exchange students will be admitted by the host institution for a period of one or two semesters. Individual students may be designated for a second period of exchange only upon mutual agreement of the two institutions.
3. During the exchange period, students remain enrolled at their home institution and are expected to pay the required fees before their departure. Application fees for admission (if any) and tuition fees, including exams, will be waived for exchange students by the host institution.
4. The study programme is approved by both institutions before the beginning of the exchange period. Any ulterior change must be approved by the same. Exchange students may take courses for credits and the host institution will issue a transcript and grades for them under the same regulations as for its degree-seeking students. Recognition for the academic work carried out by the student during the period of the exchange is the responsibility of the student’s home institution.Except in case of a different agreement, no degree will be conferred by the host institution*.*
5. In their host institution, exchange students are entitled to the use of the institution's facilities on the same basis as the regularly enrolled students.

In return, they are expected to adhere to the rules and regulations of their host institution and respect the cultural mores, national traditions and customs of the host country.

1. Exchange students must obtain, at their own expenses, a medical health/accident insurance as well as a civil liability insurance which meets the requirements of the host institution and/or the host government.
2. Each student participating in the exchange programme will be held responsible for his personal expenses, and particularly for the following costs :
3. Specific fees (if any) required by the home institution;
4. Travel costs to and from each institution, passport and visa costs ;
5. Room and board expenses;
6. Medical health insurance and health services fees;
7. Course materials (i.e. books, laboratory fees and consumables) as required by the particular programme the student is following;
8. Any other debts the student may incur during the period spent at the host institution.
9. The host university will offer help in the finding of student housing, within reasonable limits.
10. If exchange students wish to pursue a degree programme at the host institution after completing the period of exchange, they must meet the regular admission requirements and regulations of the host institution and pay all applicable fees required of enrolled students.

Duration, Conditions and Modifications of the Agreement

This agreement shall become effective upon the signature by both institutions and be valid for a period of five years, unless denounced by one of the parties. The agreement is automatically renewed for additional periods of one year.

Either institution may terminate this agreement with a notice of twelve months, for the end of an academic year. Modifications may be proposed at any time, and will be effective from the date of written notification signed by both institutions.

Administration, Notices

Administration of the Student Exchange agreement shall be the responsibility of the Office for International Relations at University of Fribourg, and of office responsible of the administration at the partner university.

Academic advisers from each university shall be nominated and named on this document and will be responsible for advising the students before and upon arrival on their study plans.

Signed at

|  |  |
| --- | --- |
| Fribourg, | City |
| Name of the signatory | Name of the signatory |
| Function | Function |