**Candidate’s structured file - University of Fribourg Award for Best Teaching**

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| **Categories** | **To be filled in for submission** |
| Name of the teacher or members of the teaching team |  |
| Submitted by  (indicate names and whether they are students or teachers) |  |
| Faculty of affiliation |  |
| Teaching fields |  |
| Integration of the course or activity within the curriculum  (e.g. compulsory, propaedeutic, elective, concerns one or more disciplines...) |  |
| Title of the course or teaching |  |
| Teaching semester |  |
| Course or activity evaluation procedures |  |
| Language of instruction |  |
| Course level (bachelor, master, other) |  |
| Type of courses (courses, seminars, proseminars, laboratories, etc.) |  |
| Number of students to be taught |  |
| Goals and objectives |  |
| Argument based on the evaluation criteria described in the Regulation (art.8), in particular :   * Excellent and innovative character of the teaching in relation to the themes and methods; * Pedagogical interest of the teaching or learning assessment activities; * Added value of the teaching for the university community | 1- 2 pages, to be inserted on page 2 |
| How the prize money will be used in case of a win |  |

**Insert here the argumentation for the application**

**Date :**

**Signature(s) :**

**Documents to be attached for the submission of the application :**

* Letter of application introducing the teacher or group of teachers in a document of maximum two pages;
* Completed structured application form of maximum four pages;
* A teaching evaluation by the students.

**Evaluation criteria**

In order to submit an application, we also invite you to read Art. 8 ("Evaluation criteria") of the *Rules for the Teaching Prize.*

In order to standardize and improve the evaluation procedure of the applications, the terms excellence and innovation have been defined:

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| Excellence | Innovation |
| * The teacher’s competences * Quality of the teaching content * Student-centred teaching * Student assessment | * Use of innovative practices to improve learning (F. Cros, 2019). * This may include new or alternative or improved teaching methods with and/or without the use of digital and/or interdisciplinary technology. * Innovation must be understood in the context of teaching at the University of Fribourg |

**Application Procedure and Award Decision**

In addition to Art. 7 ("Application Procedure and Award Decision") of the *Rules for the Teaching Prize*, we would like to make two points clear:

* No correspondence will be entered into following the jury's decision.
* There can only be one laureate for the award, but the jury also decides on a *shortlist*. After approval by the Rectorate, the candidates on the *shortlist* will be informed.