



## DEPARTMENT OF PHYSICS MASTER THESIS – STUDENT’S CHECK LIST

### STARTING THE MASTER THESIS

On the [Physics Dpt website](#), download the form « Inscription to the Master thesis»:

- complete and print it,
  - have it signed by your supervisor
- ⇒ give it to Anne Fessler, office 1.54

### ENDING THE MASTER THESIS

#### *Circulating the Master thesis*

On the [Physics Dpt website](#), download the form « Master thesis SPH.05001»:

- complete it, print it
  - have it completed and signed by your supervisor
- +
- Print and bind 2 copies of your thesis (you can do it for free in office 1.54)
- ⇒ Give the completed form + the 2 thesis copies to Anne Fessler, office 1.54 (= begin of the circulation)

#### *Presentation*

- Agree date and time for the presentation with your supervisor (min.time lapse between beginning of the circulation and the presentation = 2 weeks)
- Room reservation: contact [Doriana Pedrioli](#), office 1.54
- Send title, abstract, date, time and room's information by E-mail to [Nadia Pury](#)

#### *Summary and grade*

On the [Physics Dpt website](#), download the form « Master thesis summary»:

- complete the form:
  - title ☞ use font Univers or Arial, size 14, no final point
  - abstract ☞ use font Times New Roman, size 12, single-spaced text
  - size ☞ 1 page maximum
- save it with your SIUS number as file name in format .doc (version Word 97-2003)
- log on MyUniFr (Etudes > cours) and submit the document («Déposer le travail de mémoire »)

Example :

The image shows two screenshots from a university portal. The left screenshot, titled 'Mes cours', displays a filter for 'Master of Science en sciences du sport' and a list of courses. A red arrow points to a yellow button labeled 'Déposer le travail de mémoire'. The right screenshot, titled 'Dépôt du travail de mémoire', shows a form for submitting a thesis. It includes fields for 'Données de base' (Version du plan d'études, Unité d'enseignement, Date d'inscription, Essai), a rich text editor for 'Titre du mémoire', a dropdown for 'Langue du travail', and checkboxes for 'Conditions de dépôt'. A 'Transmettre' button is at the bottom right.

+ give a paper version to Anne Fessler, office 1.54.

N.B.: the grade will be recorded **after** the presentation.