SUBMISSION OF PHD THESIS

FREQUENTLY ASKED QUESTIONS

ORDINARY THESIS

Is there a mandatory layout for the title page? No.

Which statements are mandatory on the title page? Title of thesis, last name, first name, place of origin (for Swiss nationals) or nationality (for non-Swiss nationals), year, and the following statement (in French or in German): « Thèse de doctorat présentée à la Faculté des lettres et des sciences humaines de l’Université de Fribourg (Suisse) » or „Dissertation zur Erlangung der Doktorwürde an der Philosophischen Fakultät der Universität Freiburg (Schweiz)“.

May I draft my title page entirely in English (or in another language allowed by the regulations as Italian, Rhaeto-Romanic, Spanish, Russian, Polish)? No. If you wrote your thesis in another language than French or German, as for example English, the statements [except for the title] must nevertheless also be included in one of the two official languages of the University.

May I insert an image on the title page? Yes, provided there is enough space for the mandatory statements.

May I freely choose the size of typefaces/fonts and the line spacing? Yes.

SPECIAL FEATURES OF CUMULATIVE THESIS

Do I have to mention on the cover page that my thesis is a cumulative thesis? Yes.

Which additional requirements should I observe if I do a cumulative thesis? You should observe the internal prescriptions of your department, if there are any. The Dean’s Office does not centralise this information. Consult on this with your thesis supervisor or with the head of your department.

SPECIAL FEATURES OF PHD PARTNERSHIP (THESIS CO-TUTELLE)

Do I have to mention on the cover page that I completed my thesis in a PhD partnership (thesis co-tutelle)? Yes. Please indicate name and location of both universities involved in this PhD partnership.

According to my PhD partnership, my thesis defence/PhD viva will take place abroad. Should I nevertheless submit my thesis in Fribourg? Yes. The procedures of both universities involved in this PhD partnership should be followed.

According to my PhD partnership, my thesis defence/PhD viva will take place abroad. Should I nevertheless pay the examination fees? No. The payment of examination fees is due only for thesis defences/PhD vivas taking place at the University of Fribourg.

For any question not included among the FAQ, please contact the Dean’s Office of the Faculty of Humanities: esther.rossmann@unifr.ch.