FREQUENTLY ASKED QUESTIONS
EXMATRICULATION, GRADUATION CEREMONY AND DIPLOMA

Due to the pandemic, the graduation ceremony might be cancelled or carried out under special measures. The Dean’s Office will inform all persons concerned as soon as possible. If the graduation ceremony is cancelled, the Academic Direction will send the diploma by registered postal mail.

EXMATRICULATION

I have defended my thesis/PhD viva. Can I exmatriculate? Yes, via Myunifr. If you are still enrolled in other studies, please remain enrolled and contact the Dean’s Office.

I have defended my thesis/PhD viva. How long can I remain registered? The regulation concerning admission, Art. 28 al. 3, states that « Après la soutenance de leur thèse, les doctorants et doctorantes peuvent s’immatriquer pour un semestre supplémentaire, à condition qu’ils et elles en aient besoin pour préparer la publication de leur thèse. » / «Nach der Verteidigung ihrer Dissertation können sich Doktorierende für ein weiteres Semester immatrikulieren, sofern sie dieses für die Vorbereitung der Veröffentlichung ihrer Dissertation benötigen.» [After the defense of their thesis, doctoral students may enroll for an additional semester, provided they need it to prepare the publication of their thesis.]

Until when do I have access to MyUnifr after exmatriculation? Access to Unifr’s IT resources is generally blocked the day following the date of exmatriculation.

After my exmatriculation, until when do I have access to my @unifr.ch e-mail? Durée de vie du compte/Konto-Lebensdauer

GRADUATION CEREMONY

What are the deadlines to meet in order to receive my diploma at the next graduation ceremony? The PhD attestation is generally sent at least one month before the graduation ceremony. In case of doubt, contact the Dean’s Office.

When and where are the graduation ceremonies taking place? Graduation ceremonies take place three times per year at Aula Magna, Miséricorde site, Avenue de l’Europe 20, in Fribourg.

May my family and friends attend the graduation ceremony? Yes, of course. It is not necessary to confirm the number of persons attending.

What should I pay attention to concerning the graduation ceremony? At Aula Magna seats are not numbered and cannot be reserved.

I cannot personally attend the graduation ceremony I was invited to. What should I do to obtain my diploma? Indicate to the Dean’s Office the address your diploma should be sent to after the graduation ceremony.
DIPLOMA

I need my diploma before the graduation ceremony. May I obtain it before? No. In case of need, the PhD attestation you already received will serve as a proof that you completed your doctorate.

My diploma is drafted in English and Latin (regulations of 1990: in Latin), but I need a translation into another language. May I have it translated by the University? No, you should go to an officially authorised translator.

I need a certified true copy of my diploma. May I ask the Dean’s Office for it? No, you should address a request to Uni-Info.

For any question not included among the FAQ, please contact the Dean’s Office of the Faculty of Humanities: esther.rossmann@unifr.ch.

Postal address of the Dean’s Office:
Université de Fribourg
Faculté des lettres et des sciences humaines
Décanat
Avenue de l’Europe 20
1700 Fribourg