

# FREQUENTLY ASKED QUESTIONS

## EXMATRICULATION, GRADUATION CEREMONY AND DIPLOMA

### EXMATRICULATION

**I have defended my thesis/PhD viva. Can I exmatriculate?** Yes, via [Myunifr](#). If you are still enrolled in other studies, please remain enrolled and contact the Dean's Office.

**I have defended my thesis/PhD viva. How long can I remain registered?** The [regulation concerning admission](#), Art. 28 al. 3, states that « Après la soutenance de leur thèse, les doctorants et doctorantes peuvent s'immatriculer pour un semestre supplémentaire, à condition qu'ils et elles en aient besoin pour préparer la publication de leur thèse. » / « Nach der Verteidigung ihrer Dissertation können sich Doktorierende für ein weiteres Semester immatrikulieren, sofern sie dieses für die Vorbereitung der Veröffentlichung ihrer Dissertation benötigen. » [After the defense of their thesis, doctoral students may enroll for an additional semester, provided they need it to prepare the publication of their thesis.]

**Until when do I have access to MyUnifr after exmatriculation?** Access to Unifr's IT resources is generally blocked the day following the date of exmatriculation.

**After my exmatriculation, until when do I have access to my @unifr.ch e-mail?**  
[Durée de vie du compte/Konto-Lebensdauer](#)

### GRADUATION CEREMONY

**What are the deadlines to meet in order to receive my diploma at the next graduation ceremony?** The PhD attestation is generally sent at least one month before the [graduation ceremony](#). In case of doubt, contact the Dean's Office.

**When and where are the graduation ceremonies taking place?** [Graduation ceremonies](#) take place three times per year at Aula Magna, Miséricorde site, Avenue de l'Europe 20, in Fribourg.

**May my family and friends attend the graduation ceremony?** Yes, of course. It is not necessary to confirm the number of persons attending.

**What should I pay attention to concerning the graduation ceremony?** At Aula Magna seats are not numbered and cannot be reserved.

**What is the duration of the Graduation ceremony?** The Graduation ceremony lasts a maximum of 1.5 to 2 hours.

**I cannot personally attend the graduation ceremony I was invited to. What should I do to obtain my diploma?** Indicate to the Dean's Office the address your diploma should be sent to after the [graduation ceremony](#).

## DIPLOMA

**I need my diploma before the graduation ceremony. May I obtain it before?** No. In case of need, the PhD attestation you already received will serve as a proof that you completed your doctorate.

**My diploma is drafted in English and Latin (regulations of 1990: in Latin), but I need a translation into another language. May I have it translated by the University?** No, you should go to an officially authorised translator.

**I need a *certified true copy* of my diploma. May I ask the Dean's Office for it?** No, you should address a request to [Uni-Info](#).

For any question not included among the FAQ, please contact the Dean's Office of the Faculty of Humanities: [esther.rossmann@unifr.ch](mailto:esther.rossmann@unifr.ch).

**Postal address of the Dean's Office:**

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