

## Guidelines for doctoral studies

### Department of Economics

Adopted by the Council of the Department of Economics on 04.12.2018

With regard to art. 7 of the *“Règlement sur l’octroi du doctorat ès sciences économiques et sociales (Dr.rer.pol.) et du doctorat ès sciences sociales (Dr.rer.soc.) du 22 mars 2005”* (state of 26<sup>th</sup> February 2018) the Council of the Department of Economics decides:

Doctoral candidates are expected to invest in formal education and to develop their research and presentations skills. They are required to collect a minimum of 30 ECTS in the three main categories listed below (Education, Scientific workshops and seminars, Complementary academic qualifications). A minimum of 5 ECTS are compulsory in the category of “Education” and “Scientific workshops and seminars”. As a standard, we expect and strongly encourage PhD candidates to collect substantially more than the bare minimum of compulsory credits.

The doctoral studies starts with the admission of the candidate to the program and it should be completed at the latest with the registration for the thesis defense. At the end of the doctoral program, the Department shall attest – based on a detailed summary of the documented achievements – to the Exams’ Delegate that the candidate has acquired the minimum of compulsory credits. The final grade is based on the evaluation of the written thesis and the oral defense.

The doctoral candidate and the supervisor are jointly responsible for the collection and documentation of the achievements submitted to the Department Council for evaluation and allocation of credits.

<b>Categories</b>	<b>ECTS</b>
<b>Education:</b> Can be structured into general education, which typically takes place in the first two years, and more specialized education.	<b>Minimum 5 ECTS</b>
<ul style="list-style-type: none"> <li>• Doctoral courses (e.g. Study Center Gerzensee)</li> </ul>	ECTS granted by the specific program. If no ECTS are granted by the specific program, the following conversion applies: 42 hours = 4.5 ECTS
<ul style="list-style-type: none"> <li>• Advanced Master courses (if not already taken)</li> </ul>	ECTS granted by the specific program. If no ECTS are granted by the specific program, the following conversion applies: 42 hours = 4.5 ECTS
<ul style="list-style-type: none"> <li>• Doctoral tutorials (often in context of academic conferences)</li> </ul>	ECTS granted by the specific program. If no ECTS are granted by the specific program, the following conversion applies: 42 hours = 4.5 ECTS
<ul style="list-style-type: none"> <li>• Summer/Winter schools</li> </ul>	ECTS granted by the specific program. If no ECTS are granted by the specific program, the following conversion applies: 42 hours = 4.5 ECTS

<b>Scientific workshops and seminars:</b>	<b>Minimum 5 ECTS</b>
<ul style="list-style-type: none"> <li>Regular participation in internal doctoral seminar series, research seminar series, and workshops</li> </ul>	1 ECTS per semester of regular seminar participation
<ul style="list-style-type: none"> <li>Participation in external doctoral seminar series, research seminar series, and workshops</li> </ul>	1 ECTS per participation
<ul style="list-style-type: none"> <li>Presentation of research internally: in doctoral seminars, colloquiums organized by the department or other departments</li> </ul>	3 ECTS per presentation
<ul style="list-style-type: none"> <li>Presentation of research in national or international conferences</li> </ul>	5 ECTS per presentation
<ul style="list-style-type: none"> <li>Poster presentation in national or international conferences</li> </ul>	3 ECTS per presentation
<b>Complementary academic qualifications:</b>	
<ul style="list-style-type: none"> <li>Publications in peer-reviewed journals</li> </ul>	10 ECTS per publication accepted
<ul style="list-style-type: none"> <li>Publications of papers in non-peer-reviewed academic outlets, working paper series, book chapters, etc.</li> </ul>	5 ECTS per publication
<ul style="list-style-type: none"> <li>Referee reports received after submission (also in case of rejection)</li> </ul>	2 ECTS per project
<ul style="list-style-type: none"> <li>Reviewing activities</li> </ul>	2 ECTS per referee report
<ul style="list-style-type: none"> <li>Acquisition of research grants</li> </ul>	Context specific allocation of credits
<ul style="list-style-type: none"> <li>Publication of software or similar</li> </ul>	5 ECTS per publication
<ul style="list-style-type: none"> <li>Public policy consulting and expert reports</li> </ul>	5 ECTS per project
<ul style="list-style-type: none"> <li>Publication of articles in newspapers, established blogs, etc.</li> </ul>	2 ECTS per published article
<ul style="list-style-type: none"> <li>Special achievements and awards, (e.g., best poster award)</li> </ul>	Context specific allocation of credits