

**Learning Plan,  
Learning Log with Self-evaluation**

**Name:** *Barbara Müller*

**Target Language:** *English*

**Learning Plan: Which skills, which contents, with which materials, when, how often, where, with whom, with which strategies? Date: 23.9.20XX**  
*I intend to improve primarily my reading and writing. I will learn the reading and writing strategies in “Study Skills in English» (EFL-m-11.31) and “Fit fürs Studium” (DaF-m-91.2) and will use academic texts from my field of studies, which I must read and then summarize in writing. I also want to expand my technical vocabulary and would like to try the strategies in “Sprachen lernen - Der Schlüssel zur richtigen Technik” (DaF-m-91.3). I will work on my project a minimum of 6 hrs a week (3-4 times for 1-2 hrs) at the Self-access Centre or at home.*

<b>Date</b>	<b>Time, Dur.</b>	<b>Goals, Materials, Activities</b>	<b>Self-evaluation, critical reflections</b>
23.9. 2017	9-11h 2h	<i>Fill in the checklists, try out the proposed learning resources, choose the learning material, write the learning plan</i>	<i>First I want to get acquainted with the strategies for reading, writing and vocabulary training and apply them directly to my study texts. I'll have a look at the other material later. I am curious and feel very motivated.</i>
24.9.	16-18:30 2½ hrs	<i>Read the chapters on reading strategies in “Study skills” und “Fit fürs Studium.”</i>	<i>Learned useful reading strategies. Good helps in “Study skills” were predicting and surveying, also skimming and scanning, and in “Fit fürs Studium”, the methods of organizing and extracting information.</i>
26.9.	10-12:00 2 hrs	<i>Work on article X from journal Y in my field with the reading strategies.</i>	<i>Used predicting, skimming and scanning; wrote key words and summarized each paragraph briefly in sentence form. Understood the article well.</i>
28.9.	17-18:00 1 hr	<i>Use the vocabulary-learning strategy from the book: Write the vocabulary on A-7 cards.</i>	<i>Wrote the most important new terms with pronunciation, contextual clues and an example sentence on A-7 cards and pasted a corresponding picture as a visual memory aid on each. Will review them when underway.</i>
1.10.	16-18:00 2 hrs	<i>Use a writing strategy: Summarize Article X from Journal Y in English.</i>	<i>Wrote whole summary. Now understand what it's about better. Want to correct it with my tandem partner and then discuss it with my fellow student.</i>
3.10.	18-19:30 1½ hrs	<i>Correct excerpts and summary with my tandem partner.</i>	<i>Talked about mistakes: marked the many mistakes and noted them with their corrections in my notebook. Must still do related exercises in the grammar book.</i>
...			
...			
30.1. 2018	14-17:30 3,5 hrs	<i>Fill in the checklists, write final report.</i>	<i>This overview has let me see much more clearly now which strategies for which of the individual skills make learning more effective and which strategies aren't suitable for me. I also have learnt a lot about my learning preferences. And I feel much safer with my English now.</i>
<b>Total</b>	<i>... hrs</i>		