Facilitation techniques for working groups

Description and objectives
This workshop will allow you to explore and pilot different approaches and techniques for managing a small team. Specifically, it will assist you with:
• Setting the tone and making the ‘right’ impression in a new group
• Establishing effective habits for discussion and debate habits
• Imposing appropriate tools for decision making
• Implementing strategies for resolving disagreements
• Managing subordinate, superordinate and peer interactions
• Developing your personal leadership style

Approach
Participants will work individually and in small groups on a variety of reflective and practical exercises designed to assist them in identifying and developing the techniques which fit with their personal leadership style. Constructive, individual feedback will be provided collaboratively by the group.

Trainer
Siara Issac, Teaching Support Centre, EPFL

<table>
<thead>
<tr>
<th>Number of participants</th>
<th>15</th>
</tr>
</thead>
</table>
| Date and location      | 30th November  
University of Geneva |
| Registration opening   | 19th October |
| Duration               | 1 day |
| Contact                | ateliers@unige.ch |